



## TERMS OF REFERENCE FOR THE SUPPLY AND DELIVERY OF SEEDLINGS

### 1. BACKGROUND

#### **Enterprise iLembe**

iLembe Management Development Enterprise (Pty) Ltd t/a Enterprise iLembe is an economic development agency wholly-owned by the iLembe District Municipality mandated to drive economic development and promote trade and investment in the key sectors of agriculture, tourism, manufacturing and property and construction.

### 2. PROJECT DESCRIPTION & SPECIFICATIONS

Enterprise iLembe hereby invites quotations in respect of the supply and delivery of seedlings as detailed below:

COMMODITY	TYPE/ VARIETY	QUANTITY	PACKAGING
Swiss Chard	Fordhook	40 000 seedlings	400/lugliner
Cabbage	Conquistador	40 000 seedlings	400/lugliner
Onions	Texas Grano 502 PRR	40 000 seedlings	400/lugliner
Tomatoes	SVTE8444	40 000 seedlings	400/lugliner
Sweet Pepper	Momentum	20 000 seedlings	400/lugliner
Hot Pepper	Fury	20 000 seedlings	400/lugliner
Okra	Clemson Spineless	20 000 seedlings	400/lugliner
Lettuce	Musketeer	10 000 seedlings	400/lugliner

Delivery Address: The Enterprise iLembe Business Incubator, Suite 3&4 BMA House, 142 King Shaka Street, Stanger, 4450

NB: Delivery required after four weeks from the date of official appointment

### 3. SCM POLICY

Proposals will be evaluated in terms of the SCM Policy of Enterprise iLembe and shall be applied as follows: -

- a) Mandatory Evaluation- All proposals will be evaluated in terms of the mandatory (compulsory) documents/ submissions, included below in paragraph 4.1. Failure of the service provider to

submit any or all of the mandatory requirements will result in disqualification from further evaluation.

- b) Price Evaluation- As specified in the PPPFA (No.5 of 2000) read together with the 2022 PPPFA Regulations and the 2011 B-BBEE Regulations.

#### **4. CRITERIA FOR EVALUATION**

##### **4.1 Mandatory Evaluation**

**Proposals/ Quotations must be accompanied by the following mandatory documents/submissions:**

- Valid TCS Pin issued by SARS (compulsory)
- Proof of registration on the Central Suppliers Database for Government (CSD). A CSD registration report or number must be submitted (compulsory). (The CSD report/number report will be available on the CSD Website once you have registered on the Central Suppliers Database. **Please visit <https://secure.csd.gov.za/> to register on the Central Supplier Database.**) The CSD will be used to verify tax compliance status of the bidder. NB: Bidders who are in service of the state as per CSD will be disqualified from further evaluation unless supporting documents proving the supplier is not a government employee is submitted as part of the proposal. (compulsory)
- MBD 4 – Declaration of Interest Form (compulsory)
- MBD 6.1 – 2022 Preference Point Claim Form (compulsory)
- Company registration document
- A minimum of three traceable reference letters for similar work undertaken (compulsory)

**NB: Failure to submit compulsory documents will result in your proposal being disqualified & Reference checks will be performed as part of the evaluation of this request for quotations.**

##### **4.2 Price Evaluation**

**The 80/20 preference point scoring system will be applied with points allocated as follows:**

- 80 points for the price
- 20 points for specific goals

***Service Providers wishing to claim a maximum of 20 preference points in terms of Specific Goals must attach the following:***

- 1. Proof of location of the business within the iLembe District (i.e. KwaDukuza, Mandeni, Maphumulo or Ndwedwe) – 20 points (Please submit a signed councillor letter, valid signed lease agreement or a utility bill not older than three months) to claim points for this)***

**5. CLOSING DATE**

Proposals can be emailed to [siyabongasi@enterpriseilembe.co.za](mailto:siyabongasi@enterpriseilembe.co.za) on or before the 24th March 2023 at 12h00.