



Enterprise iLembe is the Economic Development Agency of the iLembe District Municipality, responsible for Trade & Investment Promotion and Local Economic Development for the region

## REQUEST FOR QUOTATIONS (06/11/2023)

### DESIGN, LAYOUT AND PRINT OF A GENERIC INFORMATION BROCHURE

Enterprise iLembe invites quotations from suitably qualified and experienced service providers for the design, layout and print of a DL size brochure. The quotation must include the following;

- Design, layout, print
- Review and edit supplied content
- Translation from English into IsiZulu
- Print: Full Colour
- 500 English & 500 isiZulu
- Paper quality: Cover 200gsm, Interior: 115gsm
- Supply electronic version – email compatible

Detailed specifications can be obtained from the Enterprise iLembe website [www.enterpriseilembe.co.za](http://www.enterpriseilembe.co.za) or upon request via e-mail to [siyabongasi@enterpriseilembe.co.za](mailto:siyabongasi@enterpriseilembe.co.za).

For more information, or enquiries contact Ms. Nobuhle Ngcobo | Email: [nobuhle@enterpriseilembe.co.za](mailto:nobuhle@enterpriseilembe.co.za)

It is compulsory for service providers to be registered on the Central Suppliers Database (CSD) for Government. Please visit <https://secure.csd.gov.za/> to register on the database.

All proposals will be evaluated and adjudicated in terms of the approved Supply Chain Management Policy of Enterprise iLembe on the 80/20 Preferential Procurement points system read together with the 2022 Preferential Procurement Regulations.

Please e-mail your proposal to [siyabongasi@enterpriseilembe.co.za](mailto:siyabongasi@enterpriseilembe.co.za) on or before the closing date i.e. **14 November 2023 at 12h00**. Please note that no late submissions will be accepted.

**Mr. L Mncube**

**Chief Executive Officer**