



TERMS OF REFERENCE FOR REPAIRS TO THE AGRICULTURAL HYDROPONIC TUNNELS IN MLAMULA

1. BACKGROUND

Enterprise iLembe

iLembe Management Development Enterprise (Pty) Ltd t/a Enterprise iLembe is an economic development agency wholly-owned by the iLembe District Municipality mandated to drive economic development and promote trade and investment in the key sectors of agriculture, tourism, manufacturing and property and construction.

2. PROJECT DESCRIPTION

Enterprise iLembe requires the assistance of a specialized service provider to assist with the repairs of the existing 1 x 2500 m² Agricultural Hydroponic tunnel, these are highly specialised tunnels which are operationalised through high technology system, the tunnels are located in Ndwedwe, Mlamula area, Ward 4 GPS Co- ordinates as follows:

S29°17'23.143 E31°1'39.856

The Tunnels were established in 2017 and have been damaged over a period of time. **Please note: It will be the responsibility of the service provide to ensure that all material kept on site is safe and secured against theft and any other form of loss for the duration of the repairs.**

2.2 Scope of Work

Mlamula Hydroponic Tunnel -8 Bay Tropic Greenhouse 2500 m²		
Items	Description of Service	Price
1.	Irrigation: <ul style="list-style-type: none">▪ Replace the plug point on the river pump.▪ Repair damaged sheet on the reservoir and realign net.▪ Repair the fertigation controller.▪ Install manual valves inside the tunnel to simplify control.▪ Reconnect and test irrigation system.	
2.	Structure <ul style="list-style-type: none">▪ Replace one damaged curtain.▪ Replace plastic film at the entrance.	
3.	Electrical Components <ul style="list-style-type: none">▪ Repairs and commission two fans▪ Replace three gearboxes.	
4.	Additional works as identified during the site briefing (If any)	

2.3 Compulsory Site Briefing

A compulsory site briefing will take place on 06 June 2023 at 10h00 at the site listed above. It is compulsory for the service provider to sign the attendance register, failure to do so will result in disqualification of your proposal in its entirety.

3. SCM POLICY

Proposals will be evaluated in terms of the SCM Policy of Enterprise iLembe and shall be applied as follows: -

- a) Mandatory Evaluation- All proposals will be evaluated in terms of the mandatory (compulsory) documents/ submissions as set out in section 4.1 below. Failure of the service provider to submit any or all of the mandatory requirements will result in disqualification from further evaluation.
- b) Functionality Evaluation – All proposals that meet the mandatory requirements will then be evaluated in terms of functionality as specified in section 4.2, below.
- c) Price Evaluation- As specified in the PPPFA (No.5 of 2000) read together with the 2022 PPPFA Regulations and the 2011 B-BBEE Regulations as detailed in section 4.3 below

4. CRITERIA FOR EVALUATION

4.1 Mandatory Evaluation

Proposals/ Quotations must be accompanied by the following mandatory documents/ submissions:

- Service Providers Proposal including cost implications for all items as indicated on the table on section 2 of this document (compulsory)
- Valid TCS Pin issued by SARS (compulsory)
- Proof of registration on the Central Suppliers Database for Government (CSD). A CSD registration report or number must be submitted (compulsory). (The CSD report/number report will be available on the CSD Website once you have registered on the Central Suppliers Database. **Please visit <https://secure.csd.gov.za/> to register on the Central Supplier Database.**) The CSD will be used to verify the tax compliance status of the bidder. NB: Service providers who are in service of the state as per CSD will be disqualified from further evaluation unless supporting documents proving the supplier is not a government employee is submitted as part of the proposal. (compulsory)
- MBD 4 – Declaration of Interest Form (compulsory)
- MBD 6.1 – 2022 Preference Point Claim Form (compulsory) - please note that failure to indicate the number of points being claimed by the service provider on page 4 of MBD 6.1 and submit

the supporting documents as indicated in this form will result in no points being awarded in the 80/20 price calculation

- Company registration document (Compulsory)

Note:

- Failure to submit compulsory documents will result in your proposal being disqualified
- Reference checks may be performed as part of the evaluation of this request for quotations.
- The successful service provider will be required to register on the Enterprise iLembe Suppliers Database.
- **All MBD forms** listed above must be completed correctly and signed, failure to complete and sign will result in disqualification.

4.2 Functionality Evaluation

The functionality evaluation points will be applied as per the table below:

#	Competency	Point Allocation	Maximum Points
1	<p>Proof of previous experience in construction of Agricultural Hydroponics Tunnels and/or repairs of Agricultural Hydroponics Tunnels</p> <p>(Please submit relevant reference letters to claim points for this. Reference letters must be on the official letterhead of the referee and must be signed) (*)</p>	<ul style="list-style-type: none"> • 0 letters – 0 points • 1 Letter – 10 points • 2 Letters – 15 points • 3 Letters – 20 points • 4 Letters – 25 points 	25
2	<p>Proof of previous experience in installation of irrigation and fertigation systems.</p> <p>(Please submit relevant reference letters to claim points for this)</p>	<ul style="list-style-type: none"> • 0 letters – 0 points • 1 Letter – 10 points • 2 Letters – 15 points • 3 Letters – 20 points • 4 Letters – 25 points 	25
3	<p>Warranty for repair work undertaken for this project (service providers are to include in their proposal whether they will provide a warranty for all repairs carried out). (*)</p>	<ul style="list-style-type: none"> • Warranties valid for 3 years - 25 points • Warranties valid for 2 years - 15 points • Warranties valid for less than 2 years - 5 points 	25

4	Electrical certificate of Compliance upon completion of project (Service providers must include in their proposals that an ECOC will be provided once the project is complete.) (*)	<ul style="list-style-type: none"> Confirmation Letter from the bidder that an Electrical Certificate of Compliance will be issued upon completion of the project – 25 points 	25
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4.3 Price Evaluation

The 80/20 preference point scoring system will be applied with points allocated as follows:

- 80 points for the price
- 20 points for specific goals

Service Providers wishing to claim a maximum of 20 preference points in terms of Specific Goals must attach the following:

- ***Proof of location of the business – Maximum 20 points (Please submit a signed councillor letter, valid signed lease agreement or a utility bill not older than three months) to claim points for this). Point allocation is as follows:***
 - Within the iLembe District= 20 points
 - Within KZN=10 points
 - Within SA= 5 points
 - No proof of residence = 0 points

5. CLOSING DATE

Proposals can be emailed to siyabongasi@enterpriseilembe.co.za on or before the 14 June 2023 at 12h00.